

WORK TO BE COMPLETED IN LAB

1. Make a Cover Page (not used Built in) of this Assignment with Page Border & Text Boxes using your Name, Section, Department, University Name (1)
2. Use Water-Mark on all Pages of Work Below (3 Pages) & with the Section Name as Water Mark. Use Appropriate name for Section Name or Name Given in parenthesis and Header Should Also be the Same Center Aligned. (2)
3. Make a 2 Column Page Section in Orientation POTRAIT (**NEWS**) which has a Table (2 column) Inside for all the Subjects and Marks in your FSc or A level classes in one Column with some text or data pertaining to your Goals Achieved or not. In Second Column you Have to add all Tools or Features upto now Learned in Microsoft Word in Bullets. (6)
4. Make a Section of Page with Orientation LANDSCAPE (**COUNTRIES**) & add 7 Text Boxes with Different Fill Area, Fill Color, Full name with Text as Name of Any Country & The National Sports of that Country. Use Specific Colors for Specific Countries. . The page is going to be have a Border also. (7)

Lab Week # 3 (Microsoft Word Lab Work) (Section A)

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5. Add a Landscape Page Section (**CHART**) with the following Data made into a 3D Clustered Chart where Each Data is pertaining to the Number of Fighter Aircrafts available in Pakistan AirForce Inventory. Make a 3D Cluster Chart for each of the 14 types available. (4)

Fighters (Making up approximately 57% of Total Strength)

Airframes classified as fighter, interceptor, or strike types including multirole and excluding dedicated bombers and CAS (Close-Air Support). Based on published procurement reports, the short-term / long-term Outlook for the category is **POSITIVE**. Click on individual plates to view entry details.

